

## Senior Completion and Workover Engineer

Nostrum Oil & Gas, an independent multi-field oil and gas company engaging in the production, development and exploration of oil and gas in the pre-Caspian Basin, is looking for a **Senior Completion and Workover Engineer**

### KEY RESPONSIBILITIES

- Demonstrate Safety Leadership. Ensure that the Well Completion, Re-completion Workover, Plug and Abandonment programmes (hereinafter referred to as the "WORK") are implemented in compliance with Company's QHSE Policies & Regulations site, and contractors are supervised and motivated to perform job with high technical and HSE standards.
- Ensure that the WO Contractors and all other Service Contractors QHSE Management Systems are implemented and are working effectively during execution of well programs.
- Design and prepare WORK programme in line with the Geological Task issued.
- Check and verify in advance the availability of all surface and downhole equipment as per the WORK programme in terms of type, specification, quality & quantity in order to meet the objectives of the WORK programme.
- Ensure Well Control is maintained at each step as per the WORK programme.
- Provide technical guidance for the development and optimization of performance standards
- Report to Completion and Workover Manager on daily progress of operations, emphasis on the critical jobs performed, discuss on next courses of action and obtain instructions and clarifications on any amendment to the WORK program.
- Apply the Management of Change process in case of any deviation on WORK programs during the course of operations.
- Review and approve and End of Well Reports prepared by WO Supervisors.
- Review work performance of the WO Rig and other service contractors. Inform Workover Manager in time about the contractor who shows poor performance or does not fulfil its obligations as per the contract.
- Ensure that all work within the area of responsibility is adequately documented and lessons learned are captured for the benefit of future operations.
- Ensure full support to non-operated well operations. Attend meetings, produce reports, create and maintain data base for budget control and issue monthly reports.
- Liaise with Sub-surface Team to ensure reservoir requirements are delivered.
- Check and verify that all field service tickets issued for the services provided by third party Service Companies are accurately recorded verifying compliance of materials and services provided in accordance with the terms and conditions of the contract.
- Check the material inventory and critical stock level, then issue the material requests for the necessary purchases in time.
- Provide input in Zhaikmunai 's financial management system (SAP).
- Ensure that all documentation and information prepared and/or obtained in the course of operations is handled in strict confidence.
- To assist in the preparation of technical specifications and scopes of work for tendering equipment and services for the WORK.
- To provide technical advice during prequalification and tender evaluation phases in order to ensure that choice of contractors and suppliers fully meet the technical specification and company standards.
- Perform Technical evaluation for the bids during tender process.
- Develop and maintain a good working relationship with colleagues, thus ensuring an efficient and professional outcome in all matters and a good working climate.
- Build effective relationships and interact professionally with internal/external stakeholders and service companies.
- Attend mandatory and optional training as required by Job Duties.

### QUALIFICATION, EXPERIENCE, REQUIREMENTS

- Previous experience in well supervision in H<sup>2</sup>S environments
- Demonstrate leadership with no tolerance for safety violations
- Good Work Experience in the application and principles involved in the following diversified technical areas:
  - International Association of Drilling Company's (IADC)'s broad guidelines and practices
  - American Petroleum Institute (API)'s state-of-art broad references
  - Various Workover Rigs design, safety specifications and selection

- Wellheads and Tubular Designs (completion string and packer calculations)
  - Workover and Packer fluids program design
  - Fishing Tools
  - Well Completion Equipment
- Proficiency with IT and industry software including;
  - WellCat or other Tubing Movement Modelling
  - Prosper or other Nodal Analysis Software
- Deep knowledge and experience in designing and selection of open and cased hole and dual completions for vertical, deviated, horizontal and multilateral wells in various conditions and environments like: high pressure, high temperature, high corrosive production and injection fluids (H<sub>2</sub>S, CO<sub>2</sub>, acids and hydro-fracturing fluids)
- Minimum of 7+ years of experience in Well Completion and Workover Operations for the aforementioned wells and technical areas.
- Good computer skill in application of Microsoft Office Programs. Having skills in “Open Wells” reporting system is preferable
- BS Degree in Petroleum or Mechanical Engineering
- Verbal and written English and Russian to work in a diverse, multi-functional team composed of varied cultures and competencies.
- Kazakh language skill is a plus
- Valid Medical Certificate
- Valid IWCF Certificate level 4
- Valid H<sub>2</sub>S certification
- Valid certificate of Regulations and Rules of RoK

#### **EMPLOYMENT TERMS**

- Starting date: June-2019
- Duration: 2019-2020
- Working schedule: 35 x 21
- Location: RoK, WKO, Uralsk, main office/field
- Salary: negotiable

Please apply via Employment page at <http://nostrumoilandgas.com>